



School District No. 57
(Prince George)

Technology Exploration (TekX) Dual Credit Program: Application Package

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program

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The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program Description

The Technology Exploration (TekX) Dual Credit Program is a collaboration between the College of New Caledonia (CNC), the University of Northern British Columbia (UNBC), and School District 57 (SD57). Throughout the TekX program, students will engage in hands-on learning while expanding their knowledge of current and advancing topics in technology. TekX enables students to earn credits at high school and post-secondary at the same time. Upon successful completion of the TekX program, students will graduate with an Associate Certificate in Technology Exploration.

Note that in order to qualify for dual credit, the British Columbia Ministry of Education requires that the course be approved by a representative of School District 57 before the student registers for the course.

High school students wishing to participate in the TekX program to obtain dual credit must be in good academic standing at the time of application. In addition, students must obtain the signature of their principal (or counsellor) and a parent or guardian (if under 18 years old) indicating that they are capable of successfully completing a post-secondary level course. Students must be Canadian Citizens or Permanent Residents to be considered eligible.

Applications open in February. Completed applications are due one (1) month before the start of the first semester. Applications are accepted for the September and January semesters. Please be advised that seats are limited in the TekX program and applications may close early if all seats are filled.

For Further Information:

College of New Caledonia

Telephone: 250.561.5855

Email: recruitment@cnc.bc.ca

Web: cnc.bc.ca/future-students

TekX: cnc.bc.ca/tekx

University of Northern British Columbia

Telephone: 250.960.6306

Email: futurestudents@unbc.ca

Web: unbc4u.unbc.ca

TekX: unbc.ca/tekx

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program

Application Package

Enclosed within this package is all the information that you will need to apply to the College of New Caledonia, the University of Northern British Columbia's and School District 57's TekX Dual Credit program. Follow the steps closely and make sure that you fill out all required information before submitting your application.

Checklist

Step 1: Working With Your School & Parent/Guardian

- Download the TekX Dual Credit Application package from your school website
- Meet with your Counsellor to discuss the TekX Dual Credit program
- Complete the following parts of the TekX Dual Credit Application
 - [CNC/UNBC/SD57 Dual Credit Application Form](#)
 - [Freedom of Information Release](#)
 - [Parent/Guardian Statement](#)

Any questions can be directed to your Secondary School Counsellor or a Student Recruitment Officer by emailing recruitment@cnc.bc.ca or futurestudents@unbc.ca.

Step 2: Working With Your Counsellor

- Complete the following parts of the TekX Dual Credit application package with your Counsellor:
 - [Counsellor Statement](#)
 - [School District Sponsorship Agreement](#)
 - Have your Counsellor forward the completed Application Package to the College of New Caledonia (regoffice@cnc.bc.ca) and the University of Northern British Columbia (admissions@unbc.ca)

Step 3: Working With CNC and UNBC

Once your application package has been received by the CNC and UNBC Admissions Office, you will be contacted via email with important information about next steps for the TekX program.

The College of New Caledonia, the University of Northern British
Columbia, and School District 57: TekX Dual Credit Program
CNC/UNBC/SD57 Dual Credit Application Form

PERSONAL INFORMATION

Legal Name(s) Only: Please supply your legal name, as this must be used on all official UNBC documentation.		
First Name	Middle Name(s)	Last/Family Name
Gender Identity: <input type="checkbox"/> Woman <input type="checkbox"/> Man <input type="checkbox"/> Non-Binary <input type="checkbox"/> Prefer not to disclose	Preferred First Name	Former Last Name
Date of Birth (ddmmyyyy) <div style="display: flex; justify-content: space-around; width: 100%;"> <input type="text"/> </div>	BC Personal Education Number (PEN) (9 digits):	Indigenous Identity (voluntary declaration) <input type="checkbox"/> First Nations Status <input type="checkbox"/> Métis <input type="checkbox"/> First Nations Non-Status <input type="checkbox"/> Inuit <i>If you are First Nations Status, what is your Band?</i>
Intended Start Year at CNC:	Intended Start Term (select one)	

Permanent Address		
Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address
Mailing Address (if different than above)		
Apt #, Street # and Name, PO Box, RR/SS, Site, Comp.		City or Town
Province or State	Country	Postal or ZIP code
Home Phone #	Cell #	Email Address

CITIZENSHIP AND LANGUAGE

Citizenship Status:	Country of Citizenship	Country of Birth
Language of origin:	<input type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Other (specify): _____	

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program

ACADEMIC HISTORY

Secondary Schools Attended (list most recent first)						
From (mm-yy)		To (mm-yy)		Name of School	Location (City/Province)	Level Completed

EMERGENCY CONTACT (optional)

Emergency Contact's Name	
Relationship to You:	
Phone #:	

AUTHORIZATION TO ACT ON YOUR BEHALF (optional)

You may wish to authorize someone to act on your behalf with respect to application status, registrations, financial information/activities, transcripts or graduation. This information release will be valid for one calendar year. If you wish to designate someone to act on your behalf, please provide the following information:	
Name of Authorized Individual:	Relationship to You:

DECLARATION

I hereby declare the information I have submitted in this Application for Admission/Readmission and Registration is correct and true. I understand that completion of this signed application permits the College of New Caledonia and the University of Northern British Columbia to request and/or confirm any information necessary to support my Application for Admission/Re- admission and Registration; that submission of any false statement or documents will result in the immediate cancellation of admission or registration to the College of New Caledonia and the University of Northern British Columbia; and that information on falsifications may be shared with the Member Institutions of the Association of Registrars of Universities and Colleges of Canada.

INFORMATION RELEASE STATEMENT

Students are advised that the use of information provided on this application form, and other information placed in a student record, complies with the BC Freedom of Information and Protection of Privacy Act, and with the policies and procedures of the College of New Caledonia and University of Northern British Columbia. In addition to internal administrative uses related to student admission, registration and status, student information may also be used in strict confidence in institutional research and planning. Certain student information is provided on a confidential basis to Partner Institutions, to Statistics Canada as governed by the Canada Statistics Act, and to the BC Government. The internal use of student records and the obligatory reporting of student data to external bodies, respect the absolute confidentiality of student information.

I have read and understand the statements contained in the "Declaration" and "Information Release Statement" sections above.

Signature of Applicant

Date

Institution Contact Information

University of Northern British Columbia

Office of the Registrar
Phone: (250) 960-6300
E-mail: admissions@unbc.ca
 3333 University Way, Prince George, BC V2N 4Z9

College of New Caledonia

Office of the Registrar
Phone: 250-562-2131
E-mail: regoffice@cnc.bc.ca
 3330-22nd Avenue, Prince George, BC V2N 1P8

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program
 Student & Parent/Guardian Information: Freedom of Information Release
To be completed by the Applicant

Applicant Name: _____ Birthdate: _____ / _____ / _____

School Name: _____

School District Academic Year: **September** _____ to **June** _____.

The information on this form is collected under the authority of the School Act, Section 13. The information will be used for education program purposes, and when required, may be provided to health services, social services or other support services as outlined in Section 88 and 91 of the School Act.

The University of Northern British Columbia and College of New Caledonia gathers and maintains information used for the purposes of admission, registration, and other fundamental activities related to being a member of the UNBC and CNC community and attending a public post- secondary institution in the Province of British Columbia. Information provided to the University by students, and any other information placed into the student record, will be protected and used in compliance with the BC Freedom of Information and Protection of Privacy Act (1992)

Students are advised that the use of information provided on this application form, and other information placed in a student record, complies with the BC *Freedom of Information and Protection of Privacy Act*, and with the policies and procedures of UNBC, CNC and SD 57. In addition to internal administrative uses related to student admission, registration and status, student information may also be used in strict confidence by UNBC, CNC and/or SD 57 for research and planning. Certain student information is provided on a confidential basis to Statistics Canada as governed by the *Canada Statistics Act*, and to the BC Government. The internal use of student records and the obligatory reporting of student data to external bodies respect the absolute confidentiality of student information.

As the program is a collaborative program between UNBC, CNC and SD 57, I authorize the institutions to share information concerning my application, admission, registration, academic standing and grades. Questions about the collection and use of this information should be directed to the Freedom of Information and Protection of Privacy Officer, School District No. 57, 2100 Ferry Ave, Prince George, BC V2L 4R5 (250) 561-6800 local 324, the UNBC Governance Officer, UNBC, 3333 University Way, Prince George, BC V2N 4Z9 (250) 960-5850 or CNC Registrar's Office, 3330-22nd Ave. Prince George, BC V2N 1P8 (250) 562 2131.

I give permission to share information about my student record, including grades, attendance, performance, and my Individual Education Plan (IEP) with my parent/guardian and my School District during the current academic year as listed above.

Applicant Signature	Date
Name of Parent/Guardian	Email Address
Address	Phone Number
City	Postal Code

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program
Parent/Guardian Statement

To be completed by the Applicant's Parent or Guardian

The applicant named above has indicated an interest in studying at the College of New Caledonia and the University of Northern British Columbia. Studying in a university environment means that adult content may form part of the course content to support the learning outcomes. Also, keeping in mind that students are expected to be self-motivated and self-directed and not reliant on others to assist in the organization of their learning activities, we ask you to answer the following questions:

Please tell us about the applicant's ability and comfort level in communicating with adults.

Please tell us about the applicant's ability to be an independent and self-directed learner.

Does the applicant have any identified special need or learning challenges? (please check) YES NO

Your signature indicates your support for this applicant to take the identified course(s) at CNC and UNBC and your responsibility to support this student in their studies.

Parent/Guardian Signature

Date

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program
Counsellor Statement

To be completed by the Applicant's Counsellor

This applicant has indicated an interest in studying at the College of New Caledonia and the University of Northern British Columbia. Keeping in mind they would be studying in an adult learning environment where they would be communicating with adults in a cooperative learning environment, please answer the following questions.

Please comment on this student's academic readiness and maturity to study in an adult environment?

Self-motivation and commitment to learning are important attributes for a successful learner at the post-secondary level. How do you view this student in this regard?

Do you recommend this student to take the TekX program with CNC and UNBC?

Yes. I have worked closely with this applicant and I believe they have shown readiness or this opportunity. I support their application to UNBC.

No. I do not have enough information at this time to make a recommendation.

Counsellor Name	School Name
Telephone	Email Address
Signature	Date

The College of New Caledonia, the University of Northern British Columbia, and School District 57: TekX Dual Credit Program
School District Sponsorship Form

Sponsor Details School District 57
2100 Ferry Ave Prince George, BC V2L 4R5
(250) 561 – 6800

Student Details Surname: _____
Given Name: _____
Student No. _____
Birth Date (if no student no. is provided) _____ / _____ / _____

Duration of Sponsorship September Semester Year: _____ January Semester Year: _____

Limitation & Coverage Tuition/Lab/Course Fee At the College of New Caledonia: 12 credits in the TekX Program
At the University of Northern British Columbia: 3 credits in the TekX Program

Please note:

- Ancillary student services fees are to be covered by the institution the student is current attending;
- Books and other supplies to be covered by the student.

Principal's Approvals

Principal Name	Email
Telephone	Signature